

Date	Minute Number	ammendments	Review



St Oswald's CofE Primary School

No Photographs Policy

1. Purpose

This policy sets out the school's approach to prohibiting photography and video recording at school events, on school premises, and during off-site activities. The aim is to safeguard pupils, comply with data protection legislation (including UK GDPR), and respect the needs of families and staff.

2. Scope

This policy applies to all:

- Parents and carers
- Pupils
- Staff
- Volunteers
- Visitors (including contractors and governors)
- External service providers (e.g., photographers, press)

3. Statement

St Oswald's CofE Primary School does **not permit photographs or video recordings** to be taken by anyone other than authorised school staff at any school event, on school premises, or during off-site activities. This includes, but is not limited to:

- Performances and assemblies
- Sports days and extra-curricular activities
- School trips and visits
- Community and church events
- Summer fairs and fundraising events

4. Rationale

This policy is in place to:

- Safeguard children, particularly those who must not be photographed for child protection reasons
- Prevent unauthorised sharing of images on social media or other platforms
- Ensure compliance with the UK GDPR and Data Protection Act 2018
- Provide clarity and consistency for all members of the school community

5. Implementation

- **Signage:** Clear signs will be displayed at all events and entrances stating that photography and video recording are not permitted.
- **Pre-event Communication:** Parents, carers, and visitors will be reminded of the policy in advance via letters, emails, and school newsletters.

Template Communication for Parents/Carers:

Subject: Reminder: No Photographs Policy at School Events

Dear Parents and Carers,

To protect all our pupils and comply with safeguarding and data protection laws, St Oswald's CofE Primary School operates a strict No Photographs Policy at all school events and activities.

Please do not take photographs or videos during any school event, on or off-site. Our staff will take official photos as appropriate, following all necessary consent and safeguarding procedures.

Thank you for your understanding and support in keeping our children safe.

- **Event Announcements:** At the start of every event, staff will remind attendees that no photographs or videos are allowed.
- **Monitoring:** Staff will monitor compliance throughout events and politely challenge any breaches.
- **Official Photography:** Where images are required for school records, publicity, or assessment, these will be taken only by authorised staff, following consent procedures and data protection requirements.

6. Breaches of Policy

Anyone found taking photographs or videos in breach of this policy will be asked to stop immediately and may be required to delete any unauthorised images. Repeated or serious breaches may result in exclusion from future events or further action as appropriate.

7. Review

This policy will be reviewed annually or following any incident, and updated as required.