



Date	Reviewed	Minute number
28 th November	Added in the section on Wraparound Child care following Audit recommendation	2200
November 2020	Nothing to add	
September 2022	Cost of a reading book has increased to £5.00. Letting information updated.	

Charging and Remissions Policy

The 1988 Education Act specifies which school activities are chargeable and which are not. Any activity which is part of the National Curriculum must be free of charge.

School Trips and Pantomimes

Therefore our parents have been and are continually informed that they are under no obligation to meet the cost of such trips. However, they are encouraged to offer a contribution which is entirely voluntary. If any parent cannot or does not contribute we subsidise the trip through our school fund (raised money). No child is treated any differently or made to feel unequal with his/her peers if parents make no contribution. Any community outings or events which are not part of the National curriculum do have a fixed cost.

Christmas Parties

These are funded through monies raised at the school concert and the birthday basket is stocked from school fund.

Breakages/loss etc

Any accidental damage to school equipment is replaced as wear and tear through normal channels. Deliberate damage would be discussed with parents and appropriate response encouraged i.e. contribution towards replacement.

Lost reading books; if a child has lost a reading book and is unable to find it then a cost of £5.00 is incurred to replace the book

Damage or loss of other people's (pupil's) property

We would encourage mutual agreement on repair or replacement.

Swimming

KS1 and KS2 have swimming lessons at Ashbourne Leisure Centre. A charge of £2.00 per pupil is made to cover the cost of pool instructors.

Visiting Theatre/Music Groups etc.

Pupils are asked for a voluntary contribution towards the charges.

Photocopying and Private Telephone Calls

Private photocopying will be charged at 5p per copy.

Private telephone calls - local calls 10p per call; long distance calls to be entered in the register and the cost checked when the BT/Thus invoice comes in.

Wraparound Care

Parents who choose to use the schools wraparound care facility are informed of the charging policy. Fees for the wraparound facility are reviewed annually at the FGB in July. The review takes into account the income and expenditure of the facility so that the school does not incur a deficit budget. All monies collected ensure that the correct staffing ratios are met and that food is served and professional development provided for staff in respect of safeguarding and food hygiene.

Families are invoiced each half term for the facility. Payment is weekly or half termly. If a parent is late collecting after 6pm then a late penalty is incurred of £5.00 every 5 minutes.

The school follows the Derbyshire County Council Guidelines for Child Care on school sites 2013"

Lettings:

We are expected to cover the cost of the letting when the use is not for the benefit of the pupils of the school. We would let the space to cover the costs of the caretaker for opening up the school and for cleaning the school building for the additional hours worked.

If a third party wishes to make use of the school on a permanent basis the school will consider whether to establish a lease or simply follow the letting guidance as laid down by DCC.

Services for School have further information

Andy Walker

Head of School Support Finance

01629 532914

Andy.walker@derbyshire.gov.uk

Review date; November 2021

Signed