



# Wraparound

Information for Parents

September 2020

Health, Safety and Logistics

*Returning to school and supporting our families' child care provision is vital for our children's health and well-being. Therefore, we need to ensure the provision we have on offer is supportive and minimises all risks involved.*

*We are so looking forward to welcoming our children back to the Early Birds and Evening Owls; returning to a vibrant school community filled with hope, respect, friendship and laughter.*

## **Social Distancing and 'bubbles'**

Our children will already be operating in class bubbles. This means that when in school during and accessing Wrap Around Care the children will maintain these bubbles.

There will be 7 tables set up in the hall to represent the '7-year group' bubbles. Each table will have a tidy box which will have resources, games activities that the children can use at their respective table.

Resources (i.e.) lego, building bricks, mecano which is plastic will be cleaned frequently so that it can be used across the bubbles.

It is important that staff stay 2m apart from each other and apart from the children as much as possible. This is obviously challenging in an education setting.

In the event of a first aid emergency, the staff will wear full PPE (Masks, gloves and apron) All staff are first Aid trained.

As the risk of infection is lower outdoors we will, when and where possible take the children outside to play and be active. If this is the case, we will ensure that there are control measures in place;

- Minimising contact with each other and maintaining social distancing
- Keeping facilities and equipment clean (touchpoints; door handles and gates)
- There will be additional bins and waste points on the playground
- There will be a hand sanitizer station on the playground

### **Infection control; we are ensuring that we put in a system of controls**

Firstly, we will minimise contact with individuals who are unwell by ensuring that those who have coronavirus symptoms or who have someone in their household who does they do not attend school.

We will ensure the following and we ask that you talk to your children about the following:

- The importance of handwashing on entry and exit of the school building and regular handwashing throughout the day for 20 seconds.
- Good hygiene promoting the 'catch it, kill it, bin it' approach.
- We also have hand sanitizing stations in each classroom and in the hall
- Maintaining a 1 metre distance from staff where possible.

We have also appointed an additional cleaner to ensure the cleaning of frequently touched surfaces is done more often and the toilets are cleaned during the day.

We will minimise the contact between individuals and maintain social distancing wherever possible.

Where necessary staff will wear appropriate PPE. (First Aid and emergencies)

(This links to our Health and Safety Policy)

### **Illness**

- If your child is displaying any symptoms a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), **you must keep them at home.**
- Any child who displays symptoms when at school, will be sent home and advised to follow the guidance which sets out that they must self-isolate

for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

- Parents will be expected to ensure that there is never a time that there will not be an adult available to collect a child within 45 minutes of receiving a call from school. If the child needs to go home because of symptoms, our school will have an area that is not used for anything else where the child will be isolated whilst being supervised by an adult who can maintain at least 2m distance throughout.
- If there is a confirmed case in school, we will enact policies to test and/or isolate the rest of the class and all parents will be informed.

### **Timings, Drop off and Pick up**

Children can be dropped off from 7.30am in the morning. Please drop off at The Main school entrance (Mrs Wright's Office door) If you are waiting to be let in and other people are also waiting please be courteous and minimise contact, observing social distancing.

If your child is staying for Evening Owls, then your child can stay until 6pm. If you are collecting at the end of the day we ask that you ring the doorbell at the office door. Please wait for a member of the Wraparound staff to come to the door. They will then bring your child to you. (this reduces the number of adults/people present in the bubble)

### **Behaviour**

The school Behaviour policy applies and the signed code of conduct also applies.

(Please see attached behaviour policy)

### **Code of Conduct**

At St Oswald's the children and staff and parents will follow the code of conduct

- We have **HOPE** that we will stay well and healthy by
  - following the clear guidelines of washing hands regularly and when asked to by an adult;
  - by adhering to the 'bin it catch it, kill it' motto.
- We are **HONEST** and tell the truth at all times.

- We show **RESPECT**; we do not spit, hurt, touch other children unnecessarily.
- We show **RESPECT** by trying to socially distance when and where possible.
- We **PERSEVERE** in all we do listening to instructions.
- We are patient, show kindness and **FORGIVE** one another.

## **Food and Snack**

All food will be prepared in the kitchen by the Wraparound member of staff. Members of staff will wear gloves to prepare the food.

Food will be plated up by the member of staff and given to the child at the table.

Before each meal the children will be expected to wash their hands. They will be expected to wash their hands at the end of the meal.

Children will have all the food put on the plate. If they do not want to eat anything then they do not have to.

Before and after meal time the tables will be wiped down using anti-bacterial detergents.

## **Toileting**

It is not necessary for children to use a separate toilet however we will limit the number of children using the toilet facilities at one time. Toilets and touch points within the toilets will be cleaned thoroughly.

## **Safeguarding and Child Protection**

All our Safeguarding Policies which we use during the school day are adhered to at our Wraparound facility. If you would like to look at these they can be found by following this link <https://www.stoswaldsschool.co.uk/our-school/safeguarding/>

All members of staff are trained in Safeguarding annually.

## **Supporting Children's Wellbeing**

At times we may need to consider how we are supporting our children's well being;

Points to consider will be

- The length of time the children are in school for and how tiredness will impact upon children.

- Re-establishing routines, expectations of being in school.
- Children who have developed anxieties in relation to the virus.

Children may find that whilst at Early Birds and Evening owls they may need time to talk about their experiences over the past few months, therefore adults will provide space for the children to have the conversations, they will allow the children to talk about their feelings.

### **Coats and Bags**

Coats will be hung on the back of the child's chair within their 'bubble'. Bags will be put under the table within their 'bubble'

### **Staff Availability**

We will where possible always ensure that there are members of staff available to lead the Wraparound provision however if staff become unwell and we cannot ensure safe ratio's then we will close the provision. This would be communicated to you at the earliest time possible as we know closing this provision would impact hugely on your own work commitments.

### **Communication**

We will communicate all information to you via your email address, so please make sure that this is up to date

### **Risk Assessments;**

All our risk assessments are on the school website.

### **Equality**

We will create a space at Early Birds and Evening Owls for all children to be treated equally; for them to have the same opportunities and experiences. On occasion staff members may have to adjust their approach to children. Our Equality Policy can be found here <https://www.stoswaldsschool.co.uk/our-school/policies/>